

Airport Advisory Commission



MINUTES

August 21, 2025 3:00 p.m.

International Stearman Community Center, Stearman Building, Second Floor

1. Call to Order

The meeting was called to order by Aaron Repp at 3:01 p.m.

2. Roll Call:

Present

Aaron Repp (Chairperson)
David Christensen
David Carlton
Ken Springer (KCAP Rep)
Phillip Wolford (FBO Rep)

Ex-Officio

Don Miles (Director of Parks & Recreation)
Aaron Gavin (Director of Public Works)

Absent

Bradley Hix (Council Liason)

Public Members in Attendance

Toby Myers (Jet Air)
Bill Hurley
Scott Delawder

3. Approval of Minutes: July 17, 2025, Meeting

Ken Springer made a motion to accept the minutes of the meeting as presented and seconded by Christensen. The motion passed unanimously.

4. Updates and Reports:

a. FBO Update (Phillip Wolford)

Phillip Wolford stated that they were preparing for the Galesburg Area Chamber of Commerce event that will be held next week in the Stearman Building and have done some maintenance and painting in the building for the event. He commented that good progress is being made on the crack sealing of the hangar pavement.

b. Airport Manager Update (Aaron Gavin)

Aaron Gavin provided the Airport Manager update stating that it is anticipated that the fuel farm project will be advertised for bid in the 1st week of September and will be advertised for at least one month prior to opening bids. Toby Myers stated that the existing tanks have not passed inspection for the last two months and reiterated the importance of the project getting done.

Aaron stated that there were no updates to the parking lot project. Staff is still waiting on the intergovernmental agreement from IDOT that will allow the project to be executed. Aaron also stated that the Airport Layout Plan project was progressing.

Aaron stated that a company , Virtower, would be installing equipment next week at the airport that will be getting aircraft counts for the State. He stated that he would have access to the live information as it is gathered. There was discussion on where best to install the equipment and Jet Air staff stated that they should be around to guide the installers on where to put the equipment. There were also questions regarding how the counts were done and what all aircraft it would pick up. Ken Springer asked if the data would help with our counts for our regional Airport status. Aaron stated that he would know more once it is installed, and he has access to the database.

Aaron also stated that as of now, the demolition of the old terminal building was in the budget for next year. But the budget is under review and won't be finalized until the end of the year. He also stated that the AWOS system was down again and that we were back in the process of waiting on the State's contractor to troubleshoot and source parts. Aaron stated that he was going to continue to look into alternative options.

Aaron stated that Council Liaison Bradley Hix resigned from City Council and that it would be effective at the end of August. The Mayor is responsible for selecting a new Council Liaison to sit on the Commission. He would be looking into who might be interested and it may have to wait until a replacement is selected for Bradley's Ward 1 seat. Aaron also stated that it is planned to hold a ceremony for Harrel Timmons and the renaming of the airport during the Stearman Fly-In. He will let everyone know when a date and time is confirmed.

c. Airport Maintenance Update (Don Miles)

Don stated that he is still waiting on a confirmation date for the delivery of the new airport signage from Galesburg Sign and Lighting. Staff will continue crack sealing this week and then will finish up after the Stearman Fly-in. Don also stated that they plan on getting some work done on securing the terminal building but asked if Jet Air could clean up some of their items in the area. It was asked if there were any holes in the Stearman runway that needed filled. Don said that he would get a load of dirt out there soon.

5. Old/Tabled Business:

None

6. New Business:

None

7. General Discussion of other Airport Related Topics

Toby Myers stated that Wright Tree Service is trimming trees along Pickard Road. He also asked if items needed to be moved out of the fuel farm area and whether the storage container needed to be moved for the fuel farm project. Aaron Gavin stated that he would look at the layout for the new fuel farm and let him know. Phillip Wolford asked if

there was any updates from the company interested in building a hangar. Aaron Gavin stated that he had exchanged emails and supplied information to them and the process was moving forward. Aaron Repp asked if anyone had talked with Dean Maupin to see if he is still interested in building a private hangar. Aaron Gavin stated that he had not spoke with him.

8. Citizen Comments

None

9. Next Meeting: The next meeting will be Thursday, September 18, 2025 at 3:00 p.m.

10. Adjournment: A motion was made by Ken Springer, seconded by David Christensen, to adjourn the meeting at 3:28 p.m.